



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

BOARD OF EDUCATION
REGULAR MEETING
JANUARY 21, 2004 - 7:00 p.m.
CHICO CITY COUNCIL CHAMBERS

A G E N D A

1. CALL TO ORDER

- 1.1 Welcome to Visitors
- 1.2 Flag Salute

2. CLOSED SESSION - 6:00 p.m.

2.1 Conference with Real Property Negotiator

Parcel:

West of Bruce Road, between 20th Street and
the Skyway

Negotiating Parties:

CUSD

Tom Barth, Attorney at Law

Addison Covert, Attorney at Law

Randy Meeker, Assistant Superintendent

Under Negotiation:

Suitability, Terms, Price

3. SUPERINTENDENT'S REPORT

4. HEARING SESSION/PUBLIC FORUM

At this point in the meeting, visitors may address issues that do not appear on the agenda. The law does not allow the Board to take action on items not appearing on the agenda. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of the Hearing Session/Public Forum will be as follows per Board Policy #9370:

- > Speakers will identify themselves and will direct their comments to the Chair.
- > Speakers will be given 5 minutes to present their topic. Time will be monitored using the "stoplight" timer provided by the Chico City Council.
- > Each general topic will be limited to 15 minutes or 3 speakers.
- > The Hearing Session/Public Forum will be limited to up to one hour in duration.
- > Priority will be given to student speakers.
- > Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- > Speakers will not be allowed to yield their time to other speakers.
- > Immediately following the conclusion of the Action Calendar, if necessary, the Hearing Session/Public forum will be re-opened. Priority will be given to those speakers who have remained throughout the meeting to address the Board. Again, speakers will be limited to 5 minutes.
- > Speakers will respect the time limit granted for their presentation. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chair. An unwillingness to halt a presentation after being directed will, at the discretion of the Chair, result in the meeting being called into "recess" until such time that the meeting can resume in an orderly fashion.
- > No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

5. CONSENT CALENDAR

The items listed below will be approved by the Board in one action. However, any member of the governing board may remove an item from the consent calendar for individual discussion and action.

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|-----|--|---------|
| 5.1 | <u>Minutes of Regular Meeting - 12/17/03</u>
Consider approval. | Exhibit |
|-----|--|---------|
- | | | |
|-----|---|---------|
| 5.2 | <u>Certificated Personnel Actions</u>
Consideration of certificated personnel changes. | Exhibit |
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- | | | |
|-----|---|---------|
| 5.3 | <u>Classified Personnel Actions</u>
Consideration of classified personnel changes. | Exhibit |
|-----|---|---------|
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| 5.4 | <u>Payment of Warrants</u>
Consider payment of warrants drawn for billings received | |
|-----|--|--|
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|-----|--|--|
| 5.5 | <u>Expulsions</u>
Consider approval of the expulsions of the following students: Student No. 16291; Student No. 56755; Student No. 37819; Student No. 19728; Student No. 16288 Student No. 51906; Student No. 38508 | |
|-----|--|--|
- | | | |
|-----|--|--|
| 5.6 | <u>Clearing of Expulsions</u>
Consider clearing expulsions for the following students: Student No. 24968; Student No. 19706; Student No. 21359; Student No. 21424; Student No. 16606; Student No. 37231; Student No. 50329; Student No. 18618; Student No. 37657; Student No. 53841; Student No. 52196; Student No. 38470; Student No. 10771; Student No. 13485; Student No. 50664; Student No. 25268; Student No. 13983; Student No. 37331; Student No. 33706; Student No. 37627; Student No. 14403; Student No. 21906; Student No. 18878; Student No. 16726 | |
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- | | | |
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| 5.7 | <u>Gifts to the District</u>
Consider acceptance of gifts received by individual school sites. | Exhibit |
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- | | | |
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| 5.8 | <u>Student Poll Workers</u>
Consider approval of participation in the Student Poll Worker Program of Butte County in accordance with California Elections Code §12302. | Exhibit |
|-----|---|---------|
- | | | |
|-----|---|---------|
| 5.9 | <u>Major Fund Raising Request - Citrus Elementary</u>
Consider approval of the major fund raising request by Citrus Elementary to hold a Spaghetti Dinner & Silent Auction to raise money for classrooms February 4, 2004. | Exhibit |
|-----|---|---------|
- | | | |
|------|---|---------|
| 5.10 | <u>Major Fund Raising Request - Emma Wilson Elementary</u>
Consider approval of the major fund raising request by Emma Wilson Elementary to hold a jog-a-thon to raise funds for the school April 30 - May 26, 2004. | Exhibit |
|------|---|---------|
- | | | |
|------|--|---------|
| 5.11 | <u>Major Fund Raising Request - Sierra View Elementary</u>
Consider approval of the major fund raising request by Sierra View Elementary to hold a math-a-thon to raise money to give back to teachers and 6 th Grade Environmental Camp February 25-27, 2004. | Exhibit |
|------|--|---------|

- 5.12 [Consultant Agreement - Learning Change](#) Exhibit
- Consider approval of the consultant agreement between CUSD and Learning Change to provide team building and strategic planning facilitation with a facilitator trained in the area of Smaller Learning Communities to provide support and input to staff on long range planning and sustainability of the CLS model after grant funding ends. Funding Source: CHS Smaller Learning Communities Grant. There is no impact to the general fund.

6. DISCUSSION CALENDAR

Members of the public may address the Board regarding items on the agenda as these items are taken up. In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item. Each person who addresses the Board must be first recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed five minutes to address the Board. Board Policy #9370

- 6.1 [The Governor's Proposed Budget](#)
 Randy Meeker, Assistant Superintendent will present an overview of the Governor's Proposed Budget. Following the presentation Mr. Meeker will be joined by the Superintendent for an overview of current and future year budget projections, required spending reductions and the options facing the Board will be presented.
- 6.2 [Demographic Study - Schrader & Associates](#)
 Randy Meeker, Assistant Superintendent will present a proposal for the completion of a demographic study which identify enrollment trends and serve as the basis for the consideration of student attendance areas in the future.
- 6.3 [Board Report on Fund Raising Activities](#)
 Members of the Board will report on their assignments from the December 17, 2003 meeting regarding possible fund raising activities.
- 6.4 [Disposition of Funds Raised Locally](#)
 Anthony Watts will discuss the use of an outside entity to administer funds raised locally to benefit district schools.

7. ACTION CALENDAR

- 7.1 [Board Committee Appointments](#)
 Consider appointments and approval of Board Members to serve on various committees.
- 7.2 [Authorization Regarding Disposition of Funds Raised Locally](#)
 Consider approval to authorize the use of an outside entity to administer funds raised locally.

8. ANNOUNCEMENTS

9. BOARD ITEMS FOR NEXT AGENDA

10. CLOSED SESSION

10.1 Public Employee Discipline/Dismissal/Release

10.2 Conference with Labor Negotiator

Agency Negotiator:

Bob Latchaw, Executive Director - Human Resources

Employee Organizations:

> CUTA

> CSEA, Chapter #110

Other Representatives:

Kelly Mauch, Assistant Superintendent

Randy Meeker, Assistant Superintendent

11. ADJOURNMENT

Board agendas, exhibits, and highlights are available on-line at: www.chicousd.org

The Board of Education of the Chico Unified School District met in a Regular Meeting at 7:00 p.m. in the Chico City Council Chambers.

The following were present:

BOARD MEMBERS:

Steve O'Bryan, President
Scott Huber, Vice President
Anthony Watts, Clerk
Rick Anderson, Member
Rick Rees, Member

ADMINISTRATION:

Dr. Scott Brown, Superintendent
Bob Latchaw, Executive Director – Human Resources
Kelly Mauch, Assistant Superintendent – Educational Services
Randy Meeker, Assistant Superintendent – Business Services
Janet Brinson, Director II – Educational Services
Bob Feaster, Director – Educational Services
Dr. Cynthia Kampf, Director – Educational Services
Tracy Martineau, Director – Human Resources - Classified
Alan Stephenson, Director – Educational Services
Bernard Vigallon, Director – Educational Services
Kim Hutchison, Executive Secretary

OTHERS:

Association representatives, news media, and visitors.

1. CALL TO ORDER

1.1 At 7:00 p.m., Mr. O'Bryan called the meeting to order and welcomed visitors.

1.2 Ellie Glusman, Student Board Member from Chico High School led the Pledge of Allegiance.

2. CLOSED SESSION

The Closed Session was not held.

3. SUPERINTENDENT'S REPORT

Judy Johnson, Teacher at BJHS and students from the BJHS Choir and Band performed for the audience.

Janet Brinson, Director – Educational Services reported on the recent Consolidated Compliance Review (CCR) that was completed last week by the State Department of Education.

Steve Connolly, Principal – FVHS/CAL reported that the Center for Alternative Learning (CAL) received the California School Boards Association Golden Bell Award for their outstanding program.

4. HEARING SESSION/PUBLIC FORUM

At 7:34 p.m., Mr. O'Bryan opened the Hearing Session/Public Forum. Maria Sayer, parent at Citrus invited Board members to attend the Citrus Spaghetti Feed on February 4. Contact Citrus Elementary for more information and tickets. There were no further comments and the Hearing Session/Public Forum was closed.

5. CONSENT CALENDAR

- 5.1 The Board approved the minutes of the 11/19/03 Regular Meeting. *MSC Anderson/Rees; Student: approve*
- 5.2 The Board approved the minutes of the 12/01/03 Special Meeting. *MSC Anderson/Rees; Student: approve*
- 5.3 The Board approved the minutes of the 12/03/03 Regular Meeting. *MSC Anderson/Rees; Student: approve*
- 5.4 The Board approved the following Certificated changes: *MSC Anderson/Rees; Student: approve*

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<u>Full-Time Leave Requests for 2003/04</u>			
Carlisle, Kate	Elementary	2003/04 (Effective 1/5/04-5/27/04)	1.0 FTE Leave
<u>Part-Time Leave Requests for 2003/04</u>			
Allen, Joanna	School Psychologist	2003/04 (Effective 1/5/04 – 6/30/04)	0.65 FTE Leave
<u>Rescission of Leave Requests for 2003/04</u>			
Southam, Kirsten	Elementary	2003/04 (Effective 1/5/04)	Rescission of 0.4 FTE Leave
<u>Temporary Re-Appointments 2nd Semester 2003/04</u>			
Abbey, Donna	1.0 FTE Secondary	2 nd Semester 2003/04	Temporary Re-Appointment
Bankhead, Lyn	0.2 FTE Secondary	2 nd Semester 2003/04	Temporary Re-Appointment
Bettencourt, JoAnne	1.0 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Bishop, Gregory	1.0 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Blizman, Brandi	1.0 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Boyer, Susan	0.2 FTE Special Education	2 nd Semester 2003/04	Temporary Re-Appointment
Bransky, Raymond	1.0 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Chapin, Katherine	0.4 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment/ Increase to 0.4 FTE
Christensen, Joyce	0.6 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Cockrell, Ronnie	0.4 FTE Secondary	2 nd Semester 2003/04	Temporary Re-Appointment
Collins, Don	1.0 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Coppage, Denise	0.375 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Dahlgren, Kathleen	0.6 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Davis, Cateena	1.0 FTE Special Education	2 nd Semester 2003/04	Temporary Re-Appointment
Denney, Rochelle	0.2 FTE Secondary	2 nd Semester 2003/04	Temporary Re-Appointment
Eckhart, Julie	0.375 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment

Ellis, Tisha	1.0 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Feingold, Dana	1.0 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Frisbee, Kenneth	1.0 FTE Secondary	2 nd Semester 2003/04	Temporary Re-Appointment
Gervasi, Katy	0.4 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Gimbal, Kim	0.7 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Graham, Dawn	0.375 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Heald, Carol	1.0 FTE Special Education	2 nd Semester 2003/04	Temporary Re-Appointment
Henderson, Donna L.	0.5 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Herniman, Estella	0.5 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Huffine, Kurt	0.4 FTE Secondary	2 nd Semester 2003/04	Temporary Re-Appointment
Johnson, Paula	0.2 FTE Secondary	2 nd Semester 2003/04	Temporary Re-Appointment
Manna, Jennifer	0.2 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Matzinger, Catherine	0.2 FTE Special Education	2 nd Semester 2003/04	Temporary Re-Appointment
McLearn, Janelle	1.0 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment/ Increase to 1.0 FTE
Mota, Adan	1.0 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Niles, Paul	0.1 FTE Secondary	2 nd Semester 2003/04	Temporary Re-Appointment
Parker, Julie	0.2 FTE School Nurse	2 nd Semester 2003/04	Temporary Re-Appointment
Pettersen, Steve	1.0 FTE Secondary	2 nd Semester 2003/04	Temporary Re-Appointment
Rowe, Heather	0.375 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Salas, Jennifer	0.2 FTE Secondary	2 nd Semester 2003/04	Temporary Re-Appointment
Sarrett, Mary K.	1.0 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Schoenthaler, Mary	1.0 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Seymour, Kimberly	0.5 FTE Special Education	2 nd Semester 2003/04	Temporary Re-Appointment
Shannon, Pamela	0.375 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Sloan, Sharon	0.4 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Small, Cathy	0.4 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Sorenson, Brenda	0.16 FTE Special Education	2 nd Semester 2003/04	Temporary Re-Appointment
Stadtmiller, Rhonda	0.10 FTE Secondary	2 nd Semester 2003/04	Temporary Re-Appointment
Stoffel, Lauri	0.3 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Utterback, Richard	1.0 FTE Secondary	2 nd Semester 2003/04	Temporary Re-Appointment
Volland, Shawn	1.0 FTE Secondary	2 nd Semester 2003/04	Temporary Re-Appointment
West, Dana	0.2 FTE Elementary	2 nd Semester 2003/04	Temporary Re-Appointment
Wisdom, Kevin	0.6 FTE Secondary	2 nd Semester 2003/04	Temporary Re-Appointment

Witt, Ernest 1.0 FTE Elementary 2nd Semester 2003/04 Temporary Re-Appointment

5.5 The Board approved the following **Classified** changes: *MSC Anderson/Rees; Student: approve*

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/FUND</u>
<u>Appointments</u>			
Alvarez, Leticia	IA-Bilingual/McManus/3.0	11/10/03	Vacated Position
Barber, Angela	Parent Clsrn Aide-Rest/Partridge/1.0	11/18/03	Vacated Position
Belcher, Brenda	Cafeteria Assistant/PVHS/2.0	11/17/03	Vacated Position
Buitron, Sarah	IA-Bilingual/CJHS/.6	11/18/03	New Position
Cooper, Justin	Computer Tech/Marigold/2.0	11/25/03	Vacated Position
Cornell, Kelly	Campus Supervisor/CJHS/1.0	11/17/03	Vacated Position
Fisher, Karen	IPS-Healthcare/Loma Vista/4.0	11/17/03	New Position/
Glass, JoAnn	LT Parent Clsrn Aide-Rest/Hooker Oak/.4	10/06-11/20/03,	New LT Position/
Hofmann, Janice	HR Technician/Classified HR/8.0	12/01/03	Vacated Position
Kemper, Nancy	Trans Special Ed Aide/Transportation/2.5	11/17/03	New Position
Kemper, Nancy	Trans Special Ed Aide/Transportation/1.75	11/17/03	New Position
Langseth, Christine	IPS-Classroom/Marigold/3.0	11/21/03	Vacated Position
Murray, Linda	IPS-General/CJHS/.8	11/04/03	New Position/
O'Brien, Casey	Campus Supervisor/CJHS/1.0	11/17/03	Vacated Position
Persaud, Nayaram	SBD-Type 1/Transportation/6.0	09/30/03	Corrected Effective
Robinson, Mitchell	IA-Elementary/Hooker Oak/3.0	12/01/03	Vacated Position
Runnells, Marina	Trans Special Ed Aide/Transportation/3.2	11/19/03	New Position
Runnells, Marina	Trans Special Ed Aide/Transportation/1.0	11/19/03	Vacated Position
Triplet, Vicki	IA-Sr Elementary Guidance/	11/17/03	New Position/
Zarzynski, Stephen	Custodian/FVHS/4.0	12/01/03	Vacated Position
<u>Promotion</u>			
Gowdy, Shauna	IPS-Classroom/Loma Vista/ 3.0	12/01/03	Vacated Positions
Gowdy, Shauna	IPS-Classroom/Loma Vista/ 3.0	12/19/03	Vacated Positions
Zarzynski, Stephen	Sr. Custodian/Cohasset/4.0	12/01/03	Vacated Position
<u>Re-employ from Layoff</u>			
Lorentzen, James	Custodian/Citrus/8.0	11/05/03	Vacated Position
<u>Increase in Hours</u>			
Dunlap, Lorri	Parent Clsrn Aide-Rest/Emma Wilson/2.6	11/10/03	Existing Position/
Sonnenberg, Jill	Sr. Library Media Asst/MJHS/6.0	12/01/03	Existing Position
<u>Voluntary Reduction in Hours</u>			
Brownfield, Lynda	Parent Clsrn Aide-Rest/Shasta/4.0	11/19/03	Existing Position/
<u>Leave of Absence</u>			
Martinez, Elizabeth	IA-Bilingual/Chapman & CHS/5.0 & 2.5	11/19-12/31/03	CBA 5.3.3
Pinson, Paula	Health Care Asst-Spec/Loma Vista/6.0	01/05-07/04/04	CBA 5.12
Tillson, Rebecca	IPS-Classroom/LCC/5.5	01/05-03/26/04	CBA 5.12
Weber, Shirley	Cafeteria Cashier/CHS/3.5	01/05-06/04/04	CBA 5.12
<u>Resignation/Termination Only Position Listed</u>			
Gowdy, Shauna	Campus Supervisor/BJHS/2.0	11/30/03	Voluntary Resignation
Zarzynski, Stephen	Custodian/Hooker Oak/8.0	11/30/03	Voluntary Resignation
<u>Resignation/Termination</u>			
Apel, Sherry	Parent Clsrn Aide-Rest/Citrus/2.9	12/09/03	Voluntary Resignation
Balakshin, Mariann	IA-Special Ed/CAL/5.0	12/19/03	Voluntary Resignation

Cabral, Michael	Custodian/Emma Wilson-Rosedale/8.0	12/01/03	To Re-Employment List
Flanagan, Mary Ann	IA-Special Ed/Rosedale/2.5	12/01/03	Voluntary Resignation
Gullick, Christine	Library Media Asst/LCC/1.4 & 1.5	01/21/04	Voluntary Resignation
Johnson, Andrea	Parent Clsrn Aide-Rest/McManus/2.0	11/26/03	Voluntary Resignation
Littlefield, Mary	IPS: Classroom/LCC/3.0	12/01/03	Voluntary Resignation
Olson, Janet	IA-Elementary/McManus/3.0	11/13/03	Voluntary Resignation
Peters, Robert	M & O Supervisor/M & O/8.0	11/01/03	Retirement
Xiong, Yangpao	Impacted Lang Liaison-Hmong Lao/CJHS/3.0	11/28/03	Voluntary Resignation

5.6 The Board approved payment of the following warrants: *MSC Anderson/Rees; Student: approve*

<u>FUND #:</u>	<u>FUND DESCRIPTION:</u>	<u>WARRANT #'S:</u>	<u>AMOUNT</u>
01	General Fund	313516 - 313830	\$417,835.96
13	Nutrition Services	313831 - 313833	\$116.99
23	BLDG FD - Refunding Costs	313834	\$2,342.03
24	BLDG FD - Measure A (P & I)	313835 - 313838	\$6,856.34
25	Capital Facilities FD - State CAP	313839	\$1,528.25
29	BLDG FD - 1988 Ser. C - INT	313840	\$2,500.00
32	SSBLP #2 New Construction	313841	\$9.19
33	SSBLP #3 Reconstruction	313842	\$0.01
35	County School Facilities Fund	313843 - 313846	\$3,903.75

CURRENT WARRANT TOTAL: \$435,092.52

PREVIOUS WARRANT TOTAL: \$0.00

TOTAL WARRANTS TO BE APPROVED: \$435,092.52

- 5.7 The Board approved the expulsions of the following students: Student No. 56903; Student No. 51813; Student No.: 56921; Student No.: 38021; Student No.: 38328. *MSC Anderson/Rees; Student: approve*
- 5.8 The Board approved the major field trip request by CHS ACT to attend the National Service Learning Conference in Orlando, FL March 28 – 31, 2004. *MSC Anderson/Rees; Student: approve*
- 5.9 The Board approved the major field trip request by CHS ACT to attend the Presentation and Technical Work Conference in Los Angeles, CA March 21 - 24, 2004. *MSC Anderson/Rees; Student: approve*
- 5.10 The Board approved the major field trip request by CHS ACT to attend the Curriculum Integration in Anaheim, CA February 26 – 29, 2004. *MSC Anderson/Rees; Student: approve*
- 5.11 The Board approved the major field trip request by CHS ACT to attend the Curriculum Integration in San Diego, CA February 5 – 8, 2004. *MSC Anderson/Rees; Student: approve*
- 5.12 The Board approved the consultant agreement between CUSD and DW Education Research, Inc. to perform a curriculum calibration of student work to measure the alignment of classroom student work to the California Content Standards at Chico Junior. After analyzing the student work, DataWorks will present an in-service to school personnel. The in-service will include the results of the curriculum calibration and additional topics regarding improving student achievement. Funding Source: Title I. There is no impact to the General Fund. *MSC Anderson/Rees; Student: approve*

- 5.13 The Board adopted Resolution No. 894-03 designating Randy Meeker, Assistant, Superintendent – Business Services as authorized to sign contract documents for the purpose of providing child care and development services. *MSC Anderson/Rees; Student: approve*
- 5.14 The Board accepted the annual Personnel Commission Report. *MSC Anderson/Rees; Student: approve*
- 5.15 The Board denied Claim No. 1671203, Claim No. 1681203 and Claim No. 1691203. *MSC Anderson/Rees; Student: approve*
- 5.16 The Board approved the ASAM Third Indicator Selection Form for Fairview High School and the Center for Alternative Learning (CAL). *MSC Anderson/Rees; Student: approve*
- 5.17 The Board approved the 2003-04 Consolidated Application for funding Categorical Aid Programs (Part II). *MSC Anderson/Rees; Student: approve*

6. DISCUSSION CALENDAR

- 6.1 Alan Stephenson, Director – Educational Services and Mark Wilson, Teacher at MJHS reviewed the petition request for permission from the State Board of Education to authorize the use of any instructional materials allowances for the purchase of College Preparatory Mathematics textbooks. At 7:47 p.m. the Public Hearing was opened. There were no comments and the public hearing was closed.
- 6.2 Randy Meeker, Assistant Superintendent – Business Services reviewed the 1st Interim Report. Dr. Brown presented the budget update. Chico Unified School District has been forced to reduce expenses by nearly \$6 million over the past 5 years. These reductions are responses to declining enrollment and the state budget crisis. Current forecasts indicate a need to eliminate approximately \$4 million in expenses over the next two years. Nearly 87 cents of every dollar we spend goes to salaries and benefits and if employee organizations are unwilling to sacrifice; then the cost savings needed must come from reduced programs and services. The Board of Trustees will face agonizingly painful options in the months ahead. Among the difficult decisions are the following possibilities: Further reductions to nurses, counselors, psychologists and librarians; Campus consolidation; Close 3 rural schools; Reduced unit requirements at both Junior and Senior High Schools; Elimination of district contributions to Athletics; Eliminate Air Conditioning. There are no easy choices. On January 21, 2004 staff will present a plan that responds to both declining enrollment and the state budget crisis. This plan will address both 04-05 and 05-06. In the coming months a number of meetings will be held to allow for extensive discussion of the options facing the Board.
- 6.3 Anthony Watts, CUSD Board of Education and Todd Lindstrom, Vice President of Electric & Gas Industries Association presented information regarding the use of solar energy and the potential for use in CUSD.
- 6.4 Rick Rees, CUSD Board of Education lead the discussion regarding Board appointments to committees. Mr. O'Bryan asked that members of the Board communicate to him their interest in serving on committees and at the next regular meeting, committee assignments will be made.
- 6.5 The Board discussed the different ways in which funds could be raised through either a parcel tax or by fundraising to help offset the budget shortfall CUSD is going to be faced with in the coming years. After lengthy discussion, Mr. O'Bryan asked Mr. Anderson and Mr. Rees to explore the public interest in parcel taxes and Mr. Huber and Mr. Watts to explore opportunities for fundraising. Mr. O'Bryan also asked that they be prepared to report back to the Board on their assignments at the next regular meeting on January 21, 2004.

7. ACTION CALENDAR

- 7.1 The Board approved the Tentative Agreement between CUSD and CSEA, Chapter #110 dated June 5, 2003. *MSC Anderson/Rees*
- 7.2 The Board approved the Tentative Agreement between CUSD and CSEA, Chapter #110 dated January 16, 2003. *MSC Rees/Watts*
- 7.3 Consider approval to submit the Petition Request for use of instructional materials allowance for the purchase of College Preparatory Mathematics textbooks. *MSC Huber/Anderson*
- 7.4 The Board approved the 1st Interim Budget Report. *MSC Anderson/Watts*

8. ANNOUNCEMENTS

There were no announcements

9. BOARD ITEMS FOR NEXT AGENDA

Reports on fundraising and parcel tax. Budget update.

10. CLOSED SESSION

At 11:14 p.m., the Board recessed into closed session for the purpose of real property negotiations and conference with labor negotiator. Mr. O'Bryan announced those who would be attending: Bob Latchaw, Executive Director – Human Resources and Agency Negotiator; Kelly Mauch, Assistant Superintendent – Educational Services; and Randy Meeker, Assistant Superintendent – Business Services.

11. ADJOURNMENT

At 11:52 p.m. the Board reconvened, there were no announcements and the meeting was adjourned.

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NEXT REGULAR MEETING: Wednesday, January 21, 2004
 7:00 p.m., Chico City Council Chambers

APPROVED:

Board of Education

Administration

January 21, 2004

MEMORANDUM TO: Board of Education
 FROM: Dr. Scott Brown, Superintendent
 SUBJECT: Certificated Personnel Actions

Name	Assignment	Effective	Comment
<u>Appointments According to Board Policy</u>			
Horne, Brian	0.2 FTE Secondary	2003/04 (Effective 1/12/04)	
<u>Change in Status According to Board Policy</u>			
O'Laughlin, Paula	0.45 FTE School Psychologist	2003/04 (Effective 1/05/04)	Change/Decrease to .45 FTE
<u>Part-Time Leave Requests for 2003/04</u>			
Callahan, Meghan	Elementary	2003/04 (Effective 1/19/04 - 6/25/04)	0.2 FTE Leave
Lunsford, Linda	Elementary	2003/04 (Effective 2/01/04 - 6/25/04)	0.2 FTE Leave (Policy #4475 STRS Reduced Workload)
<u>Rescission of Leave Requests 2003/04</u>			
Giampaoli, Elizabeth	Elementary	2003/04	Rescission of 0.2 FTE Leave
<u>Temporary Appointments According to Board Policy</u>			
Amator, Samantha	0.2 FTE Elementary	2 nd Semester 2003/04 (Effective 1/09/04)	Temporary Appointment
Barnes, Lauri	0.2 FTE Elementary	2 nd Semester 2003/04 (Effective 1/05/04)	Temporary Appointment
Brown, Mary "Sharon"	1.0 FTE Elementary	2 nd Semester 2003/04 (Effective 1/05/04)	Temporary Appointment
Carmo, April	1.0 FTE Secondary	2 nd Semester 2003/04 (Effective 1/06/04)	Temporary Appointment
Earl, Brittany	0.4 FTE Elementary	2 nd Semester 2003/04 (Effective 1/06/04)	Temporary Appointment
Griffith, Jeanine	0.2 FTE Secondary	2 nd Semester 2003/04 (Effective 1/05/04)	Temporary Appointment
<u>Retirements/Resignations</u>			
Petterson, Harald S.	Secondary	January 9, 2004	Resignation

01/15/04

jm

**CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CA 95928-5999**

January 21, 2004

MEMORANDUM TO: Board of Education

FROM: Scott Brown, Superintendent

SUBJECT: Classified Human Resources Actions

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/ FUND</u>
<u>Appointments</u>			
Apodaca, Danny	L/T IPS-Classroom/McManus/2.0	01/05-02/27/04	New L/T Position/ Special Ed
Collado, Shari	Sr. Library Media Asst/BJHS/2.0	12/18/2003	New Position/ Categorical Funds
Fisher, Karen	IPS-Classroom/Loma Vista/2.0	01/05/2004	New Position/ Special Ed
Friedel, Leah	IPS-Classroom/Marigold/3.0	01/05/2004	Vacated Position/ Special Ed
Friedel, Leah	IPS-Classroom/Loma Vista/2.0	01/05/2004	New Position/ Special Ed
Olio, Paula	IA-Alt Ed/Oakdale/1.9	01/05/2004	Vacated Position
Robb, Amy	IPS-Classroom/LCC/3.5	01/05/2004	Vacated Position/ Special Ed
Tefs, Suzanne	IA-Elementary/McManus/2.8	12/10/2003	Vacated Position
Turcotte, Dana	IPS-Classroom/Loma Vista/1.2	01/07/2004	Vacated Position/ Special Ed
Turney, Carol	IPS-Classroom/Loma Vista/2.0	01/05/2004	Vacated Position/ Special Ed
<u>Re-employ from Layoff</u>			
Baker, Janet	Custodian/Hooker Oak/6.0	01/12/2004	Vacated Position
Wilson, Andrew	Custodian/Hooker Oak/2.0	01/12/2004	Vacated Position
<u>Reinstatement</u>			
Chadwick, Kimberly	IPS-Classroom/Loma Vista/3.6	01/05/2004	New Position/ Special Ed
<u>Increase in Hours</u>			
Macarthy, Michael	Trans Special Ed Aide/Transportation/2.3	10/28/2003	Existing Position/ Special Ed
Ramos, James	SBD1/Transportation/5.9	11/17/2003	Existing Position
<u>Voluntary Reduction in Hours</u>			
Axline, Robyn	IPS-Classroom/LCC/3.0	01/05/2004	Vacated Position/ Special Ed
<u>Promotion</u>			
Jones, Polly	Cafeteria Satellite Mgr/Hooker Oak/4.7	12/18/2003	Vacated Position
Kirby, Kelly	SBD-Type 2/Transportation/6.6	11/12/2003	New Position/ Special Ed
Stratton, Marla	Cafeteria Cook Mgr 2/BJHS/8.0	12/15/2003	Vacated Position
<u>Resignation/Termination Only Position Listed</u>			
Jones, Polly	Cafeteria Asst/Emma Wilson/3.1	12/17/2003	Voluntary Resignation
Kirby, Kelly	Passenger Van Driver/Transportation/6.6	11/11/2003	Voluntary Resignation
Stratton, Marla	Cafeteria Asst Cook Mgr/BJHS/7.0	12/14/2003	Voluntary Resignation

Resignation/Termination

Atkins, Margaret Employee holding position #266024	School Office Manager/Neal Dow/8.0 SBD1/Transportation/5.9	03/01/2004 12/23/2003	PERS Retirement Released during probationary period
Friedel, Leah	IPS-Classroom/Loma Vista/2.0	01/08/2004	Voluntary Resignation
Matthews, Rebecca	IA-Special Ed/Hooker Oak/3.0	12/19/2003	Voluntary Resignation
McCutcheon, Christina	IA-Elementary/Chapman/3.0	01/26/2004	Voluntary Resignation

Donations - January 21, 2004

Donor	Donation	Recipient
Makel Engineering	\$100	BJHS
Gordon Graphics	12 cases of 8.5x11 paper	BJHS
Suzanne Steel	PC Computer Mac Computer Scanner	Chapman
Bruce Dillman	various science supplies	CHS
Gates Resale Mike Lynch	50 Hams	CHS
Dennis Scott	\$15.50	CHS
Genio Bonifacino	Cranke Ice Cream maker	Citrus
Dr. Ross Tye	Canon XR70	CJHS
Mike Humes	\$200	CJHS
Billie Jean Durst	\$200	CJHS
California Waterfowl	\$400	CJHS
Karen Zoller Mark Rodriquez	\$100	CJHS
Chauncey Turnbow	1 Apollo 1500 Series Overhead Projector	Cohasset
Glorious Gardens	Forklift	CUSD
Brian & Lorraine Allee	\$200	Forest Ranch
Sandra MacDonald	1 Hoover Vacuum 3 baby blankets 1 Fisher Price Rocker	FVHS
Stacey Watts	Graco infant car seat	FVHS
Omega Nu	child care supplies	FVHS
Chico Lioness Club	\$100	FVHS
LuLus Fashion Lounge Attn: Colleen & Debra Cannon	10 gift certificates	FVHS
Beta Chapter Omega Nu	\$300	FVHS
Andrew Perry Sweet Andy's Candies	\$100	FVHS
CASA BCBH	\$500	FVHS
Chico Host Lions Club	\$205	FVHS

<u>Donor</u>	<u>Donation</u>	<u>Recipient</u>
Butte Creek Foundation	\$500	FVHS
Ladies Auxiliary Alice Ackerman	\$100	FVHS
Carl Rottschalk	plans for playground project	FVHS
Alpha Iota Master Chapter Beta Sima Phi Alta Mae Seiler	\$100	FVHS
Butte Glenn Medical Society Sally Boice	\$500	FVHS
Suterland Landscape	top soil for lawn area	FVHS
Open Heart Ministries Neighborhood Church	\$1381.40	FVHS
Zamora's	sod for grass area	FVHS
Normac	Drip irrigation for lawn area	FVHS
Jay Lowe Valley Contractors	assist with laying sod	FVHS
Hooker Oak PTA	\$3,906	Hooker Oak
Dara & Rich Briggs	computer, monitor, printer, keyboard, mouse	Hooker Oak
Cinty & Howard Wolff	50 books	Hooker Oak
Washintgon Mutual Bank	\$625	Jay Partridge
Rich Morales c/o Chico Scrap Metal	\$144.40	Jay Partridge
CA Rumble	\$25	LCC
Wise Owl	Phonics Firefly Language Arts & Math Quizmo Games	LCC
Paul & Mary Krause	\$25	LCC
All the Best Video	gift certificates for movie rentals	LCC
Alpha Delta Kappa Beta Tau c/o Elizabeth Granskog	\$25	LCC
Judy Talley Paul Montz	\$20	LCC
Ramona Flynn	\$25	LCC
Martha Chambless	\$25	LCC
Steven & Lauren Aranguren	\$50	Loma Vista
The Wise Owl	\$146.36	Loma Vista

Donor	Donation	Recipient
Dorothy Trulin	\$1000	Loma Vista
Chico Locker & Sausage	6 beef & 1 pig heart for dissection	MJHS
Bryce & Jill Lundberg	refrigerator	MJHS
Jerry and Mary Waldorf c/o All Wood Furniture	\$200	MJHS
Computers Plus	NIC Computer Card	MJHS
Barry and Julie Jones c/o PBM Supply & Manufacturing	34 splash goggles	MJHS
Christ A. Kokinos	Food Certificates for needy families	Parkview
Wise Owl	GeorSafari Talking Globe Piccolo Interactive Discovery Center	Parkview
Nancy Teramoto	Girls new bicycle	Parkview
Eddie & Marcia Dean	\$100	PVHS
Sound Source	\$375	PVHS
Safeway	\$100	PVHS
Round Table Pizza	2 pizzas & 40 discount coupons & 40 pencils	PVHS
Pat Disbrow	\$15	PVHS
Lois Schubert	\$35	PVHS
Chuck & Sharon Patterson	Casio CTK 500 Keyboard	PVHS
Renee McAmis	Remembering Walt: Favorite Memories of Walt Disney The Plague	PVHS
Helen Herbert	\$25	PVHS
Chico News Agency	11 books	PVHS
Don/Virginia Van Dame	\$50	PVHS
Donald/Kyoko Amero	\$35	PVHS
Ted/Libby Carr	\$150	PVHS
Mr. & Mrs. Thomas Crocker	\$50	PVHS
Anita Gregory	2 Texas Instruments graphing scientific calculator	PVHS
Margaret J. Biodget	\$50	PVHS
Donna M. Flynn	\$25	PVHS

Donor	Donation	Recipient
R.G./M.S. Hinchcliffe	\$15	PVHS
Alicia Jones	8 paperback books	PVHS
Ruth C. Miles	\$40	PVHS
Safeway, Inc	\$3200	PVHS
Eddie M./Marcia J. Dean	\$100	PVHS
Michael L. Bury	\$25	PVHS
SkyPark Walk-In Medical Center	\$25	PVHS
Fidelity National Title Company	\$100	PVHS
Target	\$347.43	PVHS
Chico Chapter Spebsqsa Inc Bidwell Generals	\$15	PVHS
WEHAH Farm Inc.	\$100	PVHS
Ann Dempsey	21 Books	PVHS
Christina Heym	5 books	PVHS
Jean Delgado	17 books	PVHS
Burger Hut	5 discount meal coupons	PVHS
Fortis Family	\$193.83	PVHS
Donna Myers	\$150	PVHS
Happy Warren	\$5	PVHS
Mountain Mikes Pizza	5 mini pizza coupons	PVHS
James Van Dame	\$50	PVHS
Quizno's Classic Subs	4 food coupons	PVHS
Josie Vaughan	\$20	PVHS
Krispy Kreme	5 dozen doughnuts	PVHS
Celestino's Pasta & Pizza	1 large pizza	PVHS
David & Kay Hitzelberger	\$20	PVHS
Richard/Sylvia Matousek	\$25	PVHS
Robert & Jeri Kroplin	\$25	PVHS
Paula Haskell	\$20	PVHS
Shasta Rose Society	\$25	PVHS

Donor	Donation	Recipient
Anne Reed	\$25	PVHS
M/M Joseph Hogan	\$10	PVHS
Jacquelyn/Arthur Jabs	\$25	PVHS
Audrey Hatt	\$25	PVHS
Jeanette Alosi	HP Printer 1215/cartridges HP printer cartridges	Rosedale
Washington Mutual	\$600	Shasta
Kathleen & Darby Makei	\$50	Shasta
Marianne Riera	3 rolls craft paper	Shasta

BUTTE COUNTY STUDENT POLL WORKER DISTRICT BOARD CONSENT

January 21, 2004

(Date)

To: Candace J. Grubbs
County Clerk-Recorder-Registrar of Voters
25 County Center Drive, Suite I
Oroville, California 95965-3375

From: Chico Unified School District
1163 E. 7th Street
Chico, CA 95928

On January 21, 2004 the Governing Board of Chico Unified
(Date) (Name of School District)

School District approved participation in the Student Poll Worker Program,
for the County of Butte. This approval is granted in accordance with California
Elections Code §12302.

Signed on behalf of the Governing Board by:

Name: _____

Title: President, Board of Education

Phone: 530/891-3000 ex. 149

CALIFORNIA ELECTIONS CODE

12302. Requirements for precinct board members; student precinct board members.

(a) Except as provided in subdivision (b), a member of a precinct board shall be a voter of the state. The member may serve only in the precinct for which his or her appointment is received.

(b) In order to provide for a greater awareness of the elections process, the rights and responsibilities of voters and the importance of participating in the electoral process, as well as to provide additional members of precinct boards, an elections official may appoint not more than five students per precinct to serve under the direct supervision of precinct board members designated by the elections official. A student may be appointed, notwithstanding lack of eligibility to vote, subject to the approval of the board of the educational institution in which the student is enrolled, if the student possesses the following qualifications:

- (1) Is at least 16 years of age at the time of the election to which he or she is serving as a member of a precinct board.
- (2) Is a United States citizen or will be a citizen at the time of the election to which he or she is serving as a member of a precinct board.
- (3) Is a student in good standing attending a public or private secondary educational institution.
- (4) Is a senior and has a grade point average of at least 2.5 on a 4.0 scale.

(c) A student appointed pursuant to subdivision (b) may not be used by a precinct board to tally votes.

RECEIVED

DEC 16 2003

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

INSTRUCTIONAL SUPPORT SERVICES

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL CITRUS ELEMENTARY

CLUB OR ORGANIZATION CITRUS PTA

ADVISOR JULIE LA MORA

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY TO RAISE MONEY FOR CLASSROOMS

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$ _____ Estimated Net \$ _____
[X] Major: Estimated Gross \$ 6,000 Estimated Net \$ _____

NATURE OF PROJECT/ACTIVITY (i.e., car wash) SPAGHETTI DINNER + SILENT AUCTION

[] Class I - A project or series of activities that will be restricted to a school's student and parent population.

[X] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING 2-4-04 ENDING 2-4-04

LOCATION CITRUS ELEMENTARY

NUMBER OF STUDENTS TO BE INVOLVED 12-15

RECOMMENDED

Date Student Officer's Signature (if applicable)

12-15-03 Julie La Mora

Date Advisor's Signature

Date Director of Activity Signature (if applicable)

12/16/03 [Signature]

Date Principal's Signature

12-16-03 [Signature]

Date Assistant Superintendent's Signature

Approval		Recommend
Minor	Major	
Yes [X]	No []	Yes [X]

Date - Approved by Board of Education

cc: Advisor
Principal

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Emma Wilson

CLUB OR ORGANIZATION PTA

ADVISOR Teresa Frediani

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY Jog-a-thon to raise funds for the school

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

[] Minor: Estimated Gross \$ _____ Estimated Net \$ _____
[X] Major: Estimated Gross \$ 25,000
Estimated Net \$ 20,000

NATURE OF PROJECT/ACTIVITY (i.e., car wash) Jog A-thon

- [X] Class I - A project or series of activities that will be restricted to a school's student and parent population.
- [] Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING 4-30-04 ENDING 5-26-04

LOCATION Emma Wilson Play ground

NUMBER OF STUDENTS TO BE INVOLVED 700

RECOMMENDED

Date _____ Student Officer's Signature (if applicable) _____

1-12-04 Teresa Frediani

Date _____ Advisor's Signature _____

Date _____ Director of Activity Signature (if applicable) _____

1/12/04 Diane L. Bird

Date _____ Principal's Signature _____

1-13-04 W. Alan ...

Date _____ Assistant Superintendent's Signature _____

Approval		Recommend
Minor		Major
Yes	No	Yes
[]	[]	[X]

AT

Date - Approved by Board of Education

cc: Advisor
Principal

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street
Chico, CA 95928-5999

FUND RAISING REQUEST

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

SCHOOL Sierra View

CLUB OR ORGANIZATION Parent Advisory Council

ADVISOR Adrienne Barham

PURPOSE OF THE FUND RAISING PROJECT/ACTIVITY Raising money to give back to teachers + 6 grade Environmental Camp

FINANCIAL GOAL OF THE PROJECT: (Major = more than \$5,000 gross)

Minor: Estimated Gross \$ _____ Estimated Net \$ _____
 Major: Estimated Gross \$ 11,000 Estimated Net \$ 10,500

NATURE OF PROJECT/ACTIVITY (i.e., car wash) Mathathon

All fund raising projects/activities are to be approved by the school principal (minor) or the Board of Education (major) prior to initiating the project/activity. The principal/designee shall maintain a written financial record of each approved fund raising project/activity. Funds generated from the projects/activities shall be deposited in the Associated Student Body account, PTA/PTO account or the appropriate District account.

Class I - A project or series of activities that will be restricted to a school's student and parent population.

Class II - A project or series of activities that will extend beyond a school's population and will involve students, parents and members of the general community population in the fund raising effort.

BEGINNING/ENDING DATE(S) OF PROPOSED FUND RAISING PROJECT(S)/ACTIVITY(IES):

BEGINNING Feb 24, 2004 ENDING Feb 27, 2007

LOCATION Sierra View School

NUMBER OF STUDENTS TO BE INVOLVED All Students

FINANCIAL GOAL OF THE PROJECT: RECOMMENDED (Minor = less than \$5,000 gross)

Minor: Estimated Gross \$ _____ Estimated Net \$ N/A
 Major: Estimated Gross \$ _____ Estimated Net \$ _____

Date _____ Student Officer's Signature (if applicable) _____

Date 1/12/04 _____

Date _____ Advisor's Signature _____

Date 1/12/04 _____ Approval Recommend

Date _____ Director of Activity Signature (if applicable) _____

Date 1/12/04 _____ Yes No Yes

Date _____ Principal's Signature _____

Date 1-13-04 _____ Assistant Superintendent's Signature _____

FINANCIAL GOAL OF THE PROJECT: RECOMMENDED (Minor = less than \$5,000 gross)

Date - Approved by Board of Education _____

cc: Advisor _____ Student Officer's Signature (if applicable) _____
Principal _____

ES-5
1/00

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999
(530) 891-3000

CONSULTANT AGREEMENT

Please read instructions on back before completing this form.

Name of Person or Firm Furnishing the

Contracted Services: Learning Change

Payee (Make Check Payable to): Scott Winter

Street/PO Box: 236 Broadway, 2nd Floor

City/State/Zip: Chico, CA 95928

Phone: 530-899-8880

Payee Social Security or Taxpayer I.D. #: 02-0557073

Chico Unified School District, hereinafter called "District," and the above-named person or firm furnishing consulting services, hereinafter called "Consultant," agree that Consultant will furnish to District the following services:

Provide team building and strategic planning facilitation - a facilitator trained in the area of Smaller Learning Communities to provide support and input to staff on long range planning and sustainability of the SLCC model after grant funding ends.

For the above services, District will pay Consultant as follows (complete applicable areas):

\$ _____ per day/hour for _____ days/hours OR \$ 300⁰⁰ per activity/performance
\$ _____ additional expenses (describe) _____

TOTAL AMOUNT NOT TO EXCEED \$ 1200⁰⁰

This agreement will be in effect from 1/23/04 to 5/24/04

ACCOUNT(S) TO BE CHARGED CHS - Smaller Learning Communities 01-5811-0-1110-100-

Signature of Consultant (Please read terms & conditions on back before signing.)

Date 1/9/04

RECOMMENDED:

Signature of Originating Administrator

Date 1/12/04

APPROVED:

Signature of District Administrator

Date 1/12/04

Authorization for Payment

- A. ALL SERVICES ARE COMPLETED: I authorize payment by the District in the amount of \$ _____ as full payment for the above authorized services. Please issue a warrant to the Consultant.
- B. ALL SERVICES TO BE COMPLETED: I request to have an RCF check (not to exceed \$1,000) issued as per the attached Purchase Order in the amount of \$ _____ as full payment for the above authorized services. Forward the check to me for release to the Consultant when the terms of this agreement have been fulfilled.

Signature of Originating Administrator
(Same as RECOMMENDED signature line above.)

Date

Routing Instructions:

- White - Contract file
- Pink - Accounts Payable
- Yellow - Accounts Payable
- Goldenrod - Originator